



June 30, 2025

Dear AES PAC

Re: Request for Access to Information made under the Freedom of Information and Protection of Privacy Act (“FIPPA” or the “Act”) – Fee Estimate

We write further to you regarding your request for access to information made under the Freedom of Information and Protection of Privacy Act (“FIPPA” or the “Act”) which was received by School District No. 83 on May 20th, 2025.

We confirm that you have requested the following records:

- Complete Data Set of school-level financial information for each of the past 10 years
- Budget figures for upcoming year
- Student enrolment totals for each school
- FTE tables for staffing by school

Section 75 of the Freedom of Information and Protection of Privacy Act permits a public body to assess and charge a fee for certain costs associated with responding to access requests. Given the scope and breadth of your request, we have determined that it is appropriate to charge a fee to conduct further work processing (i.e. locating, retrieving, producing, preparing and copying records) your request.

The fee for providing the records you have requested is estimated to be **\$1,560.00**. We have estimated this amount as follows:

Searching, Locating, Retrieving, Producing and Preparing records:

First 3 hours free at \$30 per 1 hour	\$-90.00
Estimated search time: 55 hours at \$30 per 1 hour	\$1,650.00

Scanning/Copying records (if applicable):

Estimated: pages at \$0.10-0.25 per page	TBD
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Shipping and handling (if applicable):

TBD

TOTAL

\$ 1,560.00

All reasonable efforts have been made to generate an accurate estimate. However, you should be aware that you will be required to pay the actual cost, whether it is higher or lower than the estimate.

Please provide a deposit of \$780.00 by cheque, money order, or electronic payment payable to the Board of Education of School District No. 83. The School District will not proceed further with your request until we receive your deposit. You should also be aware that the time limit for our response to your request does not apply to the period of time that elapses while we are waiting for your payment.

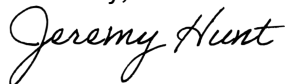
Once we receive your deposit, we will complete our search for records responsive to your request and will prepare the records for release. You will be required to pay the balance of the fee prior to receiving the records.

The Act provides that we may excuse you from paying all or part of the fee if you cannot afford to pay or if the records relate to a matter of public interest. If you wish to be excused from paying all or part of the fee please write to us explaining your reasons with applicable supporting documentation. We will consider your request and provide you with our decision in writing.

You may also wish to consider narrowing the scope of your request to reduce the number of responsive records. If you wish to do so, please let us know so that we can make corresponding adjustments to this fee estimate.

Under the Act you may ask the Information and Privacy Commissioner to review this fee estimate. The Act allows 30 days from the date you receive this notice to request a review by contacting the Office of the Information and Privacy Commissioner. For more information please see: [How to Make a Complaint](#).

Yours truly,



Jeremy Hunt
Acting Secretary-Treasurer